



September Newsletter – 2018 | Los Angeles, CA

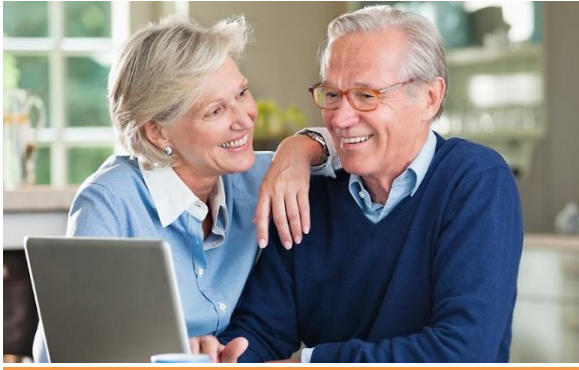


BOARD OF DIRECTORS	MANAGEMENT
<p>Board President: Irv Weintraub Vice President: Lenore Kayne Treasurer: David Leveton Secretary: Nate Nahmias Member at Large: Steven Good</p>	<p>General Manager: Eli Bar Phone: 310-474-0649 Email: ebar@actionlife.com</p> <p>Manager Assistant: Rocky David Phone: 310-474-0649 Email: rdavid@actionlife.com</p> <p>Operations Manager: Josh Cieszynski Phone: 310-474-0649 Email: jcieszynski@actionlife.com</p>

Have you checked out The Carlyle Resident website?

Log on to:

www.carlyleonwilshire.org



This website is all about YOU!

- See important building announcements
- See previous Board Meeting agendas and minutes
- Get contact information for Building Management as well as Action Property Management
- Get updates on local events and projects that may have an effect on you
- Much more to see and always open your suggestions!

WELCOME TO THE CARLYLE FAMILY

Due to unforeseen circumstances, we are down a few team members at the moment. For the time being, we have paired with California Valet Parking and appreciate their assistance. We are currently in the process of conducting interviews and the following are our newest team members!

- **Jimmy Navarrete** (Lobby Ambassador/Valet)



“The strength of the team is each individual member. The strength of each member is the team.”

Building Updates and Announcements

- The Leak Detection Systems are still being installed throughout the building. If you have specific questions regarding this process, please reach out to Building Management.
- Please remember anytime you schedule work or a delivery for your unit, one of the first things to do is contact Management to let us know! The service elevator gets very busy with 78 units, and we want to make this process as smooth as possible. Also, it is important to make sure the Vendor has all the appropriate insurance documents on file with us. Just contact Management and we will take care of the rest!
- LADWP recently trimmed all trees/plants around the property to make sure that the branches are not getting too close to power lines.
- There are still five units undergoing renovation work in the building so you may hear some noise emanating from those units. If you hear excessive noise coming from a particular unit, please let management know and we can follow up with the General Contractors.
- As a reminder, contractor working hours in the building are Monday-Friday 9am-5pm (except for major holidays). **Saturday Deliveries should only be scheduled once approved with Management.**
- Early Earthquake Detection System: We are waiting for the vendor to receive permits.
- Window Tinting Update: We are waiting for a revised quote that will provide window tinting to 100% of the windows in all units.
- Exterior Window Washing: We will tentatively be scheduling exterior window washing for some time in October. Once dates are confirmed, we will inform all residents.

Next Board of Directors Meeting- Wednesday September 26th, 5:30pm in the Salon

- **We welcome and encourage all homeowners to attend!**
- **Find out details on new projects and updates that are happening throughout the building.**
- **Let us hear your feedback and ideas during the Open Discussion portion of the meeting.**

Fitness Center Update

- Treadmill #8 has a broken sensor which is being replaced.
- The leather cover for the workout bench was replaced this month.
- If you notice anything out of the ordinary or have ideas on what you would like to see in the fitness center, please contact the front desk or management.

Common Area Etiquette Reminders

Pet Etiquette

- All pets must be carried by hand when entering or exiting the building through the front of the lobby.
- For pets that are not carried, please walk them through the side exits of the building, using the East or West gates.
- Please always ensure to keep pets on a leash and never leave them unattended whenever you are outside of your unit.

Elevator Etiquette

- Please remember the single-ride policy when taking the elevator up from the ground level to your unit.
- Please do not hold the elevator without pressing your desired floor to prevent unexpected visits to your neighbor's unit. Please inform all guests of this as well when they are leaving your home and coming down to the lobby.
- There is a 30 second time frame from when the front desk unlocks your floor to when it automatically locks again. If for whatever reason you are in the lobby area longer than the 30 second time frame, please remind the front desk so they can ensure your floor is unlocked for you.

Amenity Reservations

- When making a reservation for your event, please keep in mind set-up and tear-down time. Depending on the size, it may be helpful to reserve time on the day prior and/or after to avoid any issues.
- This time of year is ALWAYS busy with parties and events. Please make sure to reach out to rdavid@actionlife.com with a completed Recreational Facilities Agreement and your holiday party plans so we can ensure the space is properly reserved for you.
- Please have an accurate count of how many cars we will be parking for your event. If there are more than 5 cars, we will need to plan for additional staffing which may include an outside valet company to assist us and/or require off-site parking at an additional charge.

Neighborhood News

[Click this link to see all current Metro link work updates – purple line extension:](#)

www.metro.net/projects/westside

Exciting things happening around Westwood and LA

Local Westwood Events: www.thewestwoodvillage.com/calendar

L.A. Dodgers Home Games: www.eventslanow.com/la-dodger-home-games/

Rosé All (Thurs) Day at Fred's Beverly Hills: www.eventslanow.com/forums/topic/rose-all-thursday-at-freds-beverly-hills-2/

Check out these links for more options:

- <http://www.laweekly.com/calendar>
- www.discoverlosangeles.com/what-to-do/events
- www.timeout.com/los-angeles/events-calendar